**Cloud County Community College**

**BOARD OF TRUSTEES**

*Special Board Meeting*

**June 8, 2022**

**9:00 AM**

**Present:** Bruce Graham, Richard Hubert, Jim Koch, Pat Macfarlane, Mark Matthew, Jesse Pounds, President Amber Knoettgen, Kim Zant, Caesar Wood, and Samantha Pounds - Board Clerk.

**Others Present:** Heather Gennette, Jessica LeDuc, Matt Bechard, Chris Wilson, Jen Zabokrtsky, and Toby Nosker – KNCK.

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**I**. The meeting was called to order by Chairman, Jesse Pounds at **9:00 am**.

**II**. **Pledge of Allegiance**

**III. Adoption of the Agenda** – Mark Matthew moved and Jim Koch seconded to adopt the agenda for June 8, 2022. Motion passed.

**IV. Strategic Planning** – Amber began by saying how important it is that we all have measurable goals to hold us accountable throughout the year. She thanked everyone for being here since it is a busy time of year. She then began with the ACCT PowerPoint to show the Board of Trustees what they are presenting at the national level. Next, moved into the KBOR Strategic Plan discussing the “pillars” that the regents follow. This then moved into the CCCC Strategic Plan. This strategic plan goes through 2024. The Strategic Plan Goals for AY22-23 were presented beginning with going over the strategic goals set at the November 2021 mid-year retreat then moving onto our newest goals that have been determined from December until now. Amber is wanting to make sure all the language stays consistent throughout the plan. The goals were then talked about in detail. These were set and are continuously updated to help build the future of the college. Amber will continue to share these at all In-Services so everyone is knowledgeable and has buy into the things happening here. Jim Koch asked Amber what her top 3 goals were from the list. She shared that her priorities are HLC Accreditation, Enrollment, the Technical Education and Innovation Center, and IT projects. The Board proceeded to each share the things that they feel are important. Mark Matthew stated that having someone who can really focus on our 27 High Schools in our service area is important. Bruce Graham shared that he believes sustainability is huge and he feels all of our goals align with continuing improvements of the college. Jesse Pounds wants the Athletic Department to have a strategic plan with a timeline for athletics goals. Richard Hubert communicated that he would like to see expansion of athletics and would like more interactions with students in the community for a tournament or something community related. The relationship between the Wellness Committee and the Concordia Golf Course to facilitate a college student golf night that was mentioned in the strategic plan is an awesome idea to begin with.

Heather Gennette continued the meeting with an update from the Foundation. She shared all the great things they have done over the last year. This includes grant requests, alumni events, scholarships, grants awarded from the foundation, an MOU with the college, and their Board of Trustees training.

Caesar Wood proceeded to share facilities updates with the Board. He shared pictures of the 9 data closets for the infrastructure project, the Children’s Center project, the GCC welding trailer, and the nursing facilities at GCC. He then moved in to showing the facility changes for the updated Master Plan and the CMR Organization Chart for the Technical Education and Innovation Center. He then moved forward to present the timeline for the Technical Education and Innovation Center Building.

**V. Budget Study Session** – Caesar Wood dove right into this session beginning with the budget process and timeline. On June 15th, our assessed property valuations from the county clerk will include our RNR. By July 20th we are planning to notify the county clerk of intent to levy above the RNR. By August 20th – September 20th we will hold our budget hearing at least 10 days after publishing our notice. August 20th – October 1st is when the governing body will formally adopt our budget. Lastly, by December 31st is when the County Clerk will provide the budget to Municipal Services. A new rule for this year will be that the RNR will require a ballot if we exceed it. It would be individually listed for yes or no votes compared to the normal voting motions for our Board of Trustees. Caesar has been closely watching encumbrances through the end of the month as we are closing out the end of the 2022 fiscal year. We have been conservative with expenses and revenue has been steady even thorough COVID-19. We have planned and budgeted for the new Wrestling location and the expense for the strip mall location as of June 7th. The Tech Ed Building is on the horizon. Caesar presented the enrollment history from AY 2018 – 2022 giving an overview of the gradual decrease over the years. Caesar moved onto presenting the board with the budget scenario for fiscal year 2022-2023. This option is based on stabilizing enrollment at 33,000 hours, use SB155 funds in the general fund, Ad valorem/assessed evaluation, and enhanced enrollment numbers. This option was the most feasible due to our loss in enrollment numbers from the COVID-19 pandemic. The next steps will be to formalize the budget once we receive information from the Cloud County Clerk and the RFP Rate. Then we will schedule another study session for early to mid-July and finally schedule a date for a public hearing.

**VI. Executive Session**

1. **Negotiations**

Mark Matthew moved and Jim Koch seconded to recess into executive session for 20 minutes with the 5 Board members excluding Pat Macfarlane due to her absence during this part of the meeting, Amber Knoettgen, Kim Zant, Caesar Wood, and Chris Wilson to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract and that we return to open session in this room at 3:05 pm. Motion passed. No action taken.

Mark Matthew moved and Jim Koch seconded to return into executive session for 10 minutes with the 5 Board members excluding Pat Macfarlane due to her absence during this part of the meeting, Amber Knoettgen, Kim Zant, Caesar Wood, and Chris Wilson to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract and that we return to open session in this room at 3:15 pm. Motion passed. No action taken.

**VII. Adjournment –** Mark Matthew moved and Richard Hubert seconded to adjourn the meeting at 3:15 pm. Motion passed.

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Samantha Pounds, Clerk of the Board

Cloud County Community College

Board of Trustees